



**Guru Gobind Singh Indraprastha University**  
 "A State University established by the Govt. of NCT of Delhi"  
 Dwarka, Sector-16/C, Delhi-110078  
 Website: <http://ipu.ac.in>



No. IPU-7/DI(Academic)/ Paramedical-Online Counselling/2025/ 1065

Dated: 04/08/2025

**PARAMEDICAL (BPT/BPO/BASLP/BSC MLT/BOT) (CODE 124)**

**CORRECTION/EDIT WINDOW, UPLOADING OF EDUCATIONAL TESTIMONIALS AND  
 COMMENCEMENT OF CHOICE FILLING & ALLOTMENT OF SEATS FOR ADMISSION IN  
 PROGRAMMES PARAMEDICAL (BPT/BPO/BASLP/BSC MLT/BOT)  
 FOR ACADEMIC SESSION 2025-26**

1. In reference to the University Notification 90/2025, all the candidates whose name appeared in CET Merit List and have registered themselves for online counselling on GGSIPU portal, are hereby inform that the Schedule for Round 01 shall commence from 04.08.2025.

S. No.	Name of the Programme	Prog. Code
1	<b>PARAMEDICAL (BPT/BPO/BASLP/BSC MLT/BOT)</b>	124

2. All candidates who have registered are also advised to please see the Notification No. 25/2025 vide F. No. GGSIPU-7/DI(Academic)/Misc./440 dated 07.05.2025 regarding Verification of Documents uploaded by the candidates for all the candidates pursuant to the Allotment of Seat in respect of courses for which online counselling will be conducted for the Academic Session 2025-26.
3. Candidates are directed to refer the University Notification No. 57/2025, F.No. GGSIPU/DI(Academic)/Misc/2025/555 dated 28.05.2025 vide which all the stakeholders were informed about the Indicative Procedure for Verification of Documents of all the allotted & Part Academic Fee Paid Candidates.
4. It is the sole responsibility of the candidate to ensure that they fulfill the minimum eligibility criteria in the programmes they seek admission; the correctness of the details filled with respect to region; Category/Sub Category or any other such details for allotment of seat. If at any stage of admission procedure the information furnished by the candidate is found to be incorrect or false, the admission to the such programme shall be cancelled and all the fees paid will be forfeited
5. Schedule for Correction/Edit Window, Uploading of Educational testimonials & Reserved Category documents and Choice Filling :-

Sl. No.	Category	Activity	Starting Date	Closing Date
1.	Candidate who have appeared for GGSIPU Common Entrance Test 2025 and their names depict in the Common Merit List	Edit/ Correction for Counselling (followed by uploading of educational testimonials and reserved category documents)	04.08.2025 (04:00 pm)	06.08.2025 (10:00 pm)
		Filling of choices (compulsory for allotment of seat)	04.08.2025 (04:00 pm)	06.08.2025 (11:59 pm)
2.	Declaration of Result of Round 01 (Tentative)	07.08.2025		
3.	<b><u>IN CASE OF SEAT ALLOTMENT</u></b> Payment of Part Academic Fee of Rs. 60,000/- only through NET Banking/Credit Card/Debit Card  (Fees payment is mandatory to become eligible for further rounds of	After declaration of result of Round 1		09.08.2025 (10:00 pm)

	online counselling)		
4.	<b>Submit Willingness:</b> Candidates required to submit his/her willingness FLOAT/FREEZE) for subsequent rounds of Counselling FLOAT (Yes-Upgradation)/FLOAT (NO-Upgradation)	After declaration of result of Round 1	09.08.2025 (10:30 pm)
4.	Printing of Provisional Seat Allotment	After declaration of result of Round 1	09.08.2025 (11:00 pm)
6.	Online Verification of documents uploaded by the candidates to be carried out by GGSIP University (Please refer Notification No. 25/2025 vide F. No. GGSIPU-7/DI(Academic)/Misc./440 dated 07.05.2025 regarding verification of documents and also refer Chapter 6 "Reservation Policy" of Admission Brochure for Academic Session 2025-26)		

**Instruction to be followed by the Candidates at the time of Filling up of Choice(s).**

- Choice filling is compulsory for allotment of seat. Candidate will not be considered for online allotment of seat without the filled in choices/preferences.
- After enrollment for online counselling, candidate has to fill choices for allotment, from the list of all possible combinations of all institutes and courses available, in the order of his/her preference, during the choice filling period.
- Once the period for filling of choices/preferences is over, choices/preferences filled by candidate will be used for allotment of seat.
- Candidates are advised and encouraged in their own interest to fill maximum number of choices, as it increases the possibility of getting the desirable seat. For the benefit of the candidates, the stream-wise and institute-wise and rank-wise Admission Rank cut off data is available on University Website and as relevant link in <https://ipu.admissions.nic.in>.
- From previous experiences, it has been noted that some candidates fill up very few / limited number of choices, may result in non allotment of seat during seat allotment. Therefore it is once again advised that the candidates should fill as many choices as possible to ensure that they have better chances of allotment of seat.
- Candidates, however, will be given the opportunity to edit/modify/add/delete preferences after allotment of seat in Round 01 during the subsequent round of counselling.
- The candidates are also advised to fill choices/preferences, then save the same and then take the print out of the saved choices/preferences to be retained for future reference.
- Candidates and their parents are advised, in their own interest, to visit the various Colleges/Institutes affiliated to the University prior to the date(s) of counseling to ascertain the location, academic and infrastructural facilities available such as hostel, transportation etc. in the various Colleges/Institutes which may facilitate their decision-making at the time of filling choices for various Colleges/Institution during the Online counseling for allotment of seat as per his/her preferred choice . Any representation regarding location of allotted Colleges/ Institution at far away distance from place of residence or non availability of transportation shall not be entertained by the University.

**6. PROCEDURE TO BE FOLLOWED FOR VERIFICATION OF DOCUMENTS OF ALL THE ALLOTTED & PART ACADEMIC FEE PAID CANDIDATES (ONLINE COUNSELLING) - POST VERIFICATION**

**A. The General Procedure shall be as follows :-**

- The information data such as Category/Sub Category, Region, Qualifying Exam Marks, etc., filled by candidates will be considered for allotment of seat, subject to Online verification of documents uploaded by the candidates on the portal.
- After the allotment of seat, the candidates will have to pay the Part Academic Fee of Rs. 60,000/- to confirm the allotment and for further participation in the subsequent round(s) of counselling, failing which, the candidate will lose any claim to the allotted seat. Online verification of document in respect of such candidates will be not carried out, as well as these candidates will not be considered for any subsequent round of Online Counselling, even if he wishes to; before Spot Round.
- The candidate will be required to submit Willingness (either Freeze or Float) in their logins.
- In case of any discrepancies in the uploaded documents observed during the online document verification process, queries shall be raised and sent in the candidates' logins. Hence, the candidates will be required to visit their logins regularly.

- v. The candidate must respond to those queries raised, in online mode, within the stipulated time. In response to the query answered, if the uploaded document is found ok, then he/she will be eligible for next round; if candidate has chosen the 'FLOAT' option.
- vi. Additional queries may be raised in case the discrepancies still persist, which candidates are required to respond in order to resolve queries.
- vii. Failure to respond to the queries on time will lead to cancellation of the allotted seat and the candidates will no longer be able to participate as per claimed / filled data in the subsequent rounds of online counseling. The candidate will be eligible to participate in the subsequent round as per the Category/Sub Category/Region, etc so decided by the University basis on the online verification of documents on merit of the case. It is the responsibility of the candidate to check the online portal at regular intervals of time and respond to queries (if any) without fail within stipulated time. **NO SEPARATE INTIMATION WILL BE GIVEN TO THE CANDIDATES.**
- viii. For candidates whose Category/Sub Category/Region/marks in qualifying examination/fulfilling of eligibility criteria etc document is found to be incorrect during online verification of document OR who do not respond to queries with regard to Category/Sub Category / Region document, the Category/Sub Category/Region will be changed by the University and the same will be final for the purpose of seat allocation as per his/her merit.
- ix. If a candidate submits the correct documents again, prior to next round of Online Counselling, then he/she will be given the benefit of his / her Category/Sub Category and Region etc again and will also eligible to participate in upcoming online round(s) of counseling, for the available seat(s) as per his/her merit.
- x. In next round, same procedure shall be implemented for newly registered / allotted candidates.
- xi. In addition to above, the eligibility/ correctness of documents of the allotted candidates shall also be verified by the respective allotted college/ institute at the time of Physical Reporting. If at that stage, the allotted candidate fail to produce the requisite documents against his/her claimed allotment, his/her allotted shall be cancelled with immediate effect.
- xii. At the time of reporting, if any documents regarding eligibility, caste etc are found false and fake, the seat allocated to the candidate shall stand cancelled.

#### **7. Result / Allocation of Seats in every round**

- a) Result MUST be checked by the candidate in his/her account login made by them on the portal. No personal intimation will be communicated to the candidate in person or through mail.
- b) After the allotment of seat, the candidates will have to pay the part Academic Fee as mentioned in the table above to confirm the allotment and participation in the subsequent round of counselling, failing which, the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online counselling, even if he wishes to.
- c) All such candidates, who were allotted a seat in this round but did not pay the part academic fees as mentioned in the table above, shall not be considered in subsequent round of counseling.
- d) Candidate can print Provisional Seat Allotment Letter after completion of Post Allotment of Online Verification of Documents, if the seat is allotted to him/her and paid part academic fee.
- e) The option of printing the Provisional Seat Allotment Letter will be available only for the respective round; within the specified period, as per the schedule of the University and the record will not be available in the subsequent round of online counselling.
- f) Candidate can pay the admission fee against the provisionally allotted seat through Online option which are same as in case of the Counselling Participation Fee.  
Through Net Banking/Credit Card/Debit Card.
- g) Candidate can print Admission Fee Receipt, immediately after payment of part Academic Fee
- h) The option of printing the Academic fee receipt will be available only for the respective round within the specified period and the record will not be available in the subsequent round of online counselling

#### **8. Option of Freeze/Float by candidate after allotment of seat after Round of Counselling**

- a) After every round of Counselling, if the candidate is satisfied with the seat allotted to him and does not want to participate in subsequent rounds of counselling for upgradation, he/she can freeze his/her allotted seat by clicking the freeze option available in his/her account within the specified time period, as per the schedule of the University.
- b) If the candidate wants to upgrade his/ her choice by participating in next round of counseling as per his/ her filled choices, he/she should choose option FLOAT.
- c) Those candidates who opts 'FLOAT' option will be able to participate in next round of counselling and his/ her allotted seat will get retained if the candidate is not able to get higher choice.
- d) In case you fail to submit the willingness, then, the system will consider "FLOAT" as default.
- e) If Round 01 allotted seat upgraded during Round 02 of online counselling, in that condition, the candidates shall be abide to take the new allocated seat and they will not have any claim on the previous seat.
- f) In case candidate fails to submit the willingness, then, the system will consider "FLOAT" as default.

9. Withdrawal and Fee Refund after online Rounds of Counselling

- a) After depositing of Academic Fees, if a candidate wants to withdraw the admission against the allotted seat, he/she can apply for withdrawal by clicking on the withdrawal option available in his/her account.
- b) Allotted and Fee paid candidates are allowed to withdraw their admission upto 10.08.2025 at 11:59 pm.
- c) All candidates who have withdrawn, freezed their seat, not paid the Part Academic Fee as mentioned above in the table and who do not fulfill the eligibility criteria, will not be participating in the subsequent round of online counselling and the vacancies with respect to such candidates will be considered for allotment of seat in subsequent Rounds.
- d) Amount after deduction will be refunded to the candidate in the bank details as filled by themselves during online registration. No request for change of bank details will be entertained at later stage.
- e) No request for refund of fee will be entertained after stipulated date and time as detailed in the counselling schedules. No representation for refund of fee at later stage will be entertained by the University. Request of refund of fee and withdrawal of admission shall not be entertained through post/email/fax.

10. All the candidates are advised in their own interest to visit the University website [www.ipu.ac.in](http://www.ipu.ac.in) and <https://ipu.admissions.nic.in> for regular updates. Candidates are also advised to please refer Admission Brochure for Academic Session 2025-26.

(Prof. Udayan Ghose)  
Director, In-Charge (Academic)

Copy to:

1. NIC team, for information and further needful.
2. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
3. AR, Registrar, GGSIP University, for information of Registrar.  
Head (UITS), GGSIP University, with request to upload the Notification on University website. Also please flash a tag-line **"CORRECTION/EDIT WINDOW, UPLOADING OF EDUCATIONAL TESTIMONIALS AND COMMENCEMENT OF CHOICE FILLING & ALLOTMENT OF SEATS FOR ADMISSION IN PARAMEDICAL (BPT/BPO/BASLP/BSC MLT/BOT) is from 04.08.2025."**
4. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
5. Guard File.

(Dr. Vijay Kumar)  
Deputy Registrar (Academic)